



KOONUNG

Secondary College

SECOND HAND UNIFORM SHOP INFORMATION

Families are able to buy and sell uniform items through our Second Hand Uniform Shop. The shop will be open every Friday from 1.15pm – 3.30pm during each school term with increased opening hours during end of terms. Please refer to the College website and newsletter for further opening times.

Buying a Uniform

- There is no refund or exchange on Second Hand Uniform items purchased.
- We accept credit card only.

Selling a Uniform

- Uniforms are sold on a commission basis. Payments will be made by electronic funds transfer to consignors when the goods have been sold.
- **Payments to parents for items sold will be done twice each year by the school.**
- All items will be priced by the Koonung Secondary College Second Hand Uniform Shop according to condition.
- 30% of the sale price will be deducted as a handling fee. This fee is donated to special interest groups within the school.
- All items must be clean and in saleable condition i.e. no tears, stains, holes, fading, missing buttons or broken zips.
- Items that are not considered to be in a saleable condition by the Secondhand Uniform Shop volunteers will be disposed of.
- Clothing left for resale will be treated with care, but no responsibility will be accepted.
- Blazers must be dry-cleaned with the dry-cleaning tag attached.
- A Second Hand Uniform Items for Sale form needs to be completed with your details and included with items for sale.
- This form does not need to be completed if you would like to donate your items.
- Items can be left at the College office during business hours 8am – 4pm Monday to Friday.

All enquiries to secondhanduniforms@koonung.vic.edu.au



KOONUNG Secondary College

SECOND-HAND UNIFORM ITEMS FOR SALE

Name: _____

Telephone: _____ Email: _____

- This form is not needed if you are donating your clothes.
- **To sell please fill in your account details:**

Account Name _____

BSB _____ Account Number _____

ITEM	SIZE	QTY	OFFICE USE	ITEM	SIZE	QTY	OFFICE USE
Blazer <i>Dry Cleaning Tag</i>				Spray Jacket			
Dress				Trackpants <i>Fleece</i>			
Skirt				Sports Shorts			
Grey Shorts				Sport Top			
Grey Trousers				VCE PhysEd Top			
Grey Trousers - women				Rugby Top			
Short Sleeve Shirt				Lab Coat			
Long Sleeve Shirt				Tie			
Long Sleeve Blouse				School Back Pack			
Pullover – Blue				Sports Bag			
Pullover – Maroon				Cap			

I accept that clothing not sold after two end of year sales becomes the property of the College and may be disposed of.

I also acknowledge that I have read and agreed with the conditions that are outlined in the Secondhand Uniform Shop information page.

Signed..... Date

All enquiries to Secondhanduniforms@koonung.vic.edu.au