



KOONUNG Secondary College

COLLEGE COUNCIL MEETING MINUTES

Tuesday 18 February 2025 at 6:00 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Luke Day-Smith, Katherine Harding, Tehmi Harding, Martina Johnson, Victoria O'Brien, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong, Jai Reddy, Chloe Shi

Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: Andrew McNeil, Allira Howe, Mary Eade, Martina Johnson, Charlotte Chua, Jai Reddy, Chloe Shi

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 10 December 2024 as presented are an accurate record of business

Moved: Conor Sheehan

Seconded: Ryan Li

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES

COMMITTEE REPORTS

Principal's report (including International Students Program), tabled and presented by Conor Sheehan

-IED has invited Andrew McNeil and Tracey Song to promote the International Students Program to Japan and Korea. They have also been invited to a recruitment tour to China later in the year

-AIP tabled

Parent question relating to the College's ability to increase % study scores of 40 above 10% given we lose high ability students to selective schools in Year 9 - suggestion to start the year with a PR/communication program to students/families around the benefits of staying in a local school

Additional question on the current status/benefits of student data analysis programs

-Conflict of Interest Management Plan for Andrew McNeil, as tabled

Student Leadership – circulated via email and presented by Ryan Li and Charlotte Chua

Uniform – no meeting

Finance – circulated via email and presented by Conor Sheehan and Stace Kerr

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for December and January, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

Moved: David Barnes

Seconded: Conor Sheehan

Accepted

Official orders and authority to conduct other business:

Motion: That College Council approve that staff authorised to sign official orders and conduct business on behalf of Koonung Secondary College are Stace Kerr (Business Manager) and Bree White (Assistant Business Manager)

Moved: Katherine Harding

Seconded: Vittoria O'Brien

Accepted

2024 financial commitment summary: tabled

Motion: That College Council ratify the 2024 financial commitment summary as presented

Moved: David Barnes

Seconded: James Chan

Accepted

Motion: That College Council accept the balance day adjustment Journals pertaining to revenue received in advance and prepaid expenditure as presented

<i>Moved:</i> James Chan	<i>Seconded:</i> Vittoria O'Brien	<i>Accepted</i>
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Motion: That College Council approve that substantive Assistant Principal, Allira Howe, be issued with a corporate card with a maximum expenditure of \$5,000

Moved: Vittoria O'Brien *Seconded:* Glenn Bartlett ***Accepted***

Accepted as correct:

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Martina Johnson
College Council President

Date: