



COLLEGE COUNCIL MEETING MINUTES
Tuesday 19 March 2024 at 6:30 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Sandra Greenhill, Stace Kerr, Mary Eade, Conor Sheehan, Andrew Achterbosch, David Barnes, Glenn Bartlett, James Chan, Katherine Harding, Martina Johnson, Charlotte Chua, Ryan Li, Jai Reddy, Chloe Shi
Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: Sandra Greenhill

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 20 February 2024 as presented are an accurate record of business

Moved: Conor Sheehan

Seconded: James Chan

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES - nil

COMMITTEE REPORTS

Principal's report (including International Student Program), tabled and presented by Andrew McNeil

-Presentation of Annual Report

Motion: That College Council accepts the 2023 Annual Report as presented.

Moved: James Chan

Seconded: Katherine Harding

Accepted

-Annual Improvement Plan – circulated via email

Motion: That College Council endorse the 2024 Annual Improvement Plan as presented.

Moved: Conor Sheehan

Seconded: Glenn Bartlett

Accepted

Student Leadership – circulated via email and presented by Chloe Shi and Jai Reddy

Finance – circulated via email and presented by Conor Sheehan

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for February, the school budget management report, investment report and the Business Manager's report, including revisions to budgets (including the revised 2024 cash budget) as presented

Moved: James Chan

Seconded: Andrew Achterbosch

Accepted

Facilities and Sustainability – previous minutes (February) circulated via email

Uniform – no report

PFA – circulated via email and presented by Katherine Harding

-College Council members encouraged to support upcoming Trivia Night

-seeking involvement from community to fill vacant PFA positions (President and Vice President)

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all of the above committee reports

Moved: Katherine Harding

Seconded: Ryan Li

Accepted

CORRESPONDENCE

-documentation relating to Matsudo sister school

-Foreign Arrangements Checklist

EXCURSIONS AND ACTIVITIES – presented by Conor Sheehan

-explanation of approval process for excursions and activities

CHILD SAFETY & OHS –

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung. Child Safety training will be provided for College Councillors at the next meeting. Conor Sheehan will send out information.

-College Councillors were informed that they requires to have a current volunteer working with children's check

GENERAL BUSINESS –

-the wearing of hats for sun protection was raised

-further issues with the shade sails due to pipes underground in proposed location

NEXT MEETING – 21 May 2024

Meeting closed at 7:20 pm

Accepted as correct:

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Martina Johnson
College Council President

Date: