



KOONUNG

Secondary College

COLLEGE COUNCIL MEETING MINUTES Tuesday 15 November 2022 at 6:30 pm (A building)

COUNCIL MEMBERS:

Marianne Lee, Sandra Greenhill, Stace Kerr, Mary Eade, Conor Sheehan, Geoff Spicer, Glenn Bartlett, James Chan, Katherine Harding, Gary Howell, Frank Tlozek, Lou Will, Isabella Cidoni, Rory Spicer, Chloe Pedler, Dheklan Pitliadda
Minutes: Gill Ross

ACKNOWLEDGEMENT TO COUNTRY Gary Howell

APOLOGIES: Marianne Lee, Frank Tlozek, Isabella Cidoni, Rory Spicer, Dheklan Pitliadda, Mary Eade

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 25 October 2022 as presented are an accurate record of business

Moved: Geoff Spicer

Seconded: Katherine Harding

Accepted

BUSINESS ARISING

-Homestay payment – email circulated to College Council members to clarify the homestay payment increase request.

Motion: That College Council approve an increase in the Homestay payment from \$330 per week to \$350 per week to align with other schools and reflect CPI adjustments

Moved: Katherine Harding

Seconded: Lou Will

Accepted

-Campion books commission explained

-Draft thank you letter completed for Mat Douglas

-Child Safety training for Council members

Child Safety training email was resent to Council members

-Marianne Lee invited to join College Council at the end of year dinner

COMMITTEE REPORTS

Principal's report (including International Student Program), circulated via email and presented by Sandra Greenhill

Student Leadership – circulated via email, presented by Isabella Cidoni.

Uniform – no report

Finance – circulated via email and presented by Lou Will

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

The finance committee considered the financial statements for October 2022, the school budget management report, the investment report and the Business Manager's report, including revisions to budgets

Motion: That College Council approve the financial statements for October 2022 the school budget management report, investment report and the Business Manager's report, including revisions to budgets, as presented

Moved: Conor Sheehan

Seconded: Gary Howell

Accepted

2023 proposed cash budgets

Motion: That College Council approve the 2023 proposed cash budget as presented

Moved: Sandra Greenhill

Seconded: Geoff Spicer

Accepted

-Provision of uniform and book services

Motion: That College Council approve the renewal of the Dobson's agreement for uniform supplies and Campion Books as our preferred book supplier

Moved: Katherine Harding

Seconded: Lou Will

Accepted

Facilities and Sustainability – circulated via email and presented by Stace Kerr

PFA – circulated via email and presented by Geoff Spicer (including update of the PFA Oval Transformation project)

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all of the above committee reports

Moved: Katherine Harding

Seconded: Lou Will

Accepted

CORRESPONDENCE

-Email from Stace Kerr to College Council members clarifying the questions relating to the homestay payment and Campion Books commission, as well as the link to Child Safety training and a draft thank you letter to Mat Douglas

EXCURSIONS AND ACTIVITIES – presented by Conor Sheehan

-Alcohol at school events

The following recommendations will be put in place after parent feedback on the Valedictory Dinner:

- Base tickets cover attendance/meal only and no alcohol
- No table service for alcohol, purchases can only be made at the bar
- Different venues are being explored due to size of cohort
- Seek ways to make events more inclusive to international students/families

CHILD SAFETY & OHS

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung.

GENERAL BUSINESS

-Student free days for 2023

Friday 27 January

Monday 24 April – Staff PL day

Thursday 15 June – GAT and staff assessment day

Wednesday 26 August – Staff PL day

Monday 6 November – Staff PL day

Motion: That College Council approve the abovementioned student free days for 2023

Moved: Gary Howell

Seconded: Geoff Spicer

Accepted

-Student numbers 2023

Despite a reduction in the Year 7 cohort for 2023, the total number of students at Koonung will increase as the intake is greater than the number leaving

-Credit card payments at canteen

Parent concern relating to the amount of money placed on credit cards for purchases at the canteen. Stace Kerr to follow up

NEXT MEETING – 13 December 2022 (dinner venue to be confirmed)

Meeting closed at 7:45 pm

Accepted as correct:

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Gary Howell
College Council President

Date:
