



COLLEGE COUNCIL MEETING MINUTES
Tuesday 20 May 2025 at 6:00 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Tehmi Harding, Martina Johnson, Kristy McIlvenna, Vittoria O'Brien, Nick Pugliese, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong

Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: David Barnes, Kyara Li Yuen Fong, Kristy McIlvenna, Andrew McNeil, Vittoria O'Brien

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes (including initial meeting) dated 25 March 2025 as presented are an accurate record of business

Moved: James Chan

Seconded: Allira Howe

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES

COMMITTEE REPORTS

Principal's report (including International Student Program), tabled and presented by Mary Eade

Student Leadership – circulated via email and presented by Tehmi Harding

Uniform – circulated via email and presented by Allira Howe

Finance – circulated via email and presented by Conor Sheehan

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for March and April, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

Moved: James Chan

Seconded: Glenn Bartlett

Accepted

Authorised signatories: circulated, as presented

Principal	Andrew McNeil
Assistant Principal	Mary Eade (also authority to sign on behalf of Principal)
Assistant Principal	Conor Sheehan (also authority to sign on behalf of Principal)
Assistant Principal	Allira Howe (also authority to sign on behalf of Principal)
College Council President	Martina Johnson

Motion: That College Council endorse that the above individuals are authorised signatories to all College bank accounts

Moved: Nick Pugliese

Seconded: Glenn Bartlett

Accepted

Official orders and authority to conduct other business: circulated, as presented

Motion: That College Council endorse that staff authorised to sign official orders and conduct business on behalf of Koonung Secondary College are Stace Kerr (Business Manager) and Tracie Edgell (Assistant Business Manager)

Moved: Martina Johnson

Seconded: James Chan

Accepted

Facilities and Sustainability – no meeting

PFA – minutes circulated via email

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all of the above committee reports
Moved: Mary Eade *Seconded:* Conor Sheehan

Accepted

CORRESPONDENCE

In/Out:

EXCURSIONS AND ACTIVITIES – emailed and presented by Conor Sheehan

-School Musical VIP night – 7 August

Motion: That College Council approves the serving of alcohol at the College Musical VIP night (as presented), no students will be present

Moved: Nick Pugliese *Seconded:* Glenn Bartlett

Accepted

-VCE School Formal

Motion: That College Council approves the VCE Formal to be held on Thursday 3 July (as presented)

Moved: Ryan Li *Seconded:* James Chan

Accepted

-2026 Year 7 Camp (16-18 February 2026)

Motion: That College Council approves the 2026 Year 7 camp to be held at Alexandra Adventure Resort from Monday 16 to Wednesday 18 February 2026 (as presented)

Moved: James Chan *Seconded:* Glenn Bartlett

Accepted

-2026 Student Leadership (Alpine School)

Six year 9 students to attend in Term 2, 2026

Motion: That College Council endorse Koonung’s involvement in the 2026 Alpine School for Student Leadership (as presented)

Moved: Nick Pugliese *Seconded:* Glenn Bartlett

Accepted

CHILD SAFETY

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung.

-Conor Sheehan provided Child Safety training for College Councillors

OHS – Potential carpark issue during building program. Staff will still be able to park on gravel carpark

GENERAL BUSINESS –

-Update request as to whether Whitehorse City Council or Vicroads have made any advancements on a level crossing on Belmore Road.

NEXT MEETING – 24 June 2025

Meeting closed at 7:18 pm

Accepted as correct:
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Martina Johnson
College Council President
Date: