



**COLLEGE COUNCIL MEETING MINUTES**  
**Tuesday 19 August 2025 at 6:00 pm (Conference room)**

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**COUNCIL MEMBERS:**

Andrew McNeil, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Tehmi Harding, Martina Johnson, Kristy McIlvenna, Victoria O'Brien, Nick Pugliese, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong

Minutes: Gill Ross

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**ACKNOWLEDGEMENT OF COUNTRY**

**APOLOGIES:** Allira Howe, Stace Kerr, Kyara Li Yuen Fong, Tehmi Harding, Kristy McIlvenna, Charlotte Chua

**ACCEPTANCE OF PREVIOUS MINUTES**

**Motion:** That College Council approve that the previous minutes dated 24 June 2025 as presented are an accurate record of business

**Moved:** Nick Pugliese

**Seconded:** Conor Sheehan

**Accepted**

**BUSINESS ARISING FROM PREVIOUS MINUTES**

-Concept plan quotes (covered in Finance report)

**COMMITTEE REPORTS**

**Principal's report** (including International Student Program), tabled and presented by Andrew McNeil

-Food Technology and Concept Masterplan

Quotes from architects (Brand Architects and CHC) tabled for concept work and fitting out a second food technology room

2025 Musical production

**Motion:** That College Council compose a letter thanking staff and community members (parents) who contributed to the production

**Moved:** David Barnes

**Seconded:** Nick Pugliese

**Accepted**

**Student Leadership** – circulated via email and presented by Ryan Li

**Uniform** – no meeting

**Finance** – circulated via email and presented by Conor Sheehan

**Financial statements, school budget management report, investment report and Business Manager's report:**

circulated, as presented

**Motion:** That College Council approve the financial statements for June and July, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

**Moved:** Glenn Bartlett

**Seconded:** Vittoria O'Brien

**Accepted**

**Concept plan for building works projects and future building stages**

CHC and Brand architects have now advised that the cost to design and cost a concept plan for use to secure additional funding for future building projects will be in the order of \$30,000 to \$50,000 (to allow for variations)

**Motion:** That College Council approve that we engage an architectural firm to design a concept plan (cost up to \$50,000) for use in securing additional funding (where possible)

**Moved:** Vittoria O'Brien

**Seconded:** Martina Johnson

**Accepted**

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**Facilities and Sustainability** – circulated via email and presented by Vittoria O’Brien

**PFA** – no meeting as PFA decided instead to have a dinner at Ramen Dumplings, to show our gratitude following their remarkable support of the dumpling fundraiser

-proposal from the facilities working party to draft a letter to VIPs who attended the Musical to thank them for their attendance as part of the College’s aim to increase advocacy with interested parties

**ACCEPTANCE OF COMMITTEE REPORTS**

**Motion:** That College Council accepts all of the above committee reports as presented

*Moved:* Conor Sheehan

*Seconded:* David Barnes

**Accepted**

**CORRESPONDENCE**

**In/ Out:**

-email from Synergistiq re College Council training

**EXCURSIONS AND ACTIVITIES**

-Interact Trivia Night

**Motion:** That College Council approves the running of the Interact Trivia Night in the Senior Centre on the evening of Friday 5 September (as presented)

*Moved:* David Barnes

*Seconded:* Vittoria O’Brien

**Accepted**

-Year 12 practice exams

**Motion:** That College Council approves that Year 12 practice exams to be run in the Senior Centre in Week 2 of the term three break

*Moved:* David Barnes

*Seconded:* Vittoria O’Brien

**Accepted**

-2025 Graduation Dinner

**Motion:** That College Council approves that the Graduation Dinner for Year 12 students and their families at Cathies Lane Reception Centre on Monday 20 October as presented

*Moved:* Martina Johnson

*Seconded:* James Chan

**Accepted**

**CHILD SAFETY**

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung

**OHS**

- OHS assurance visit scheduled for next week
- incident on ski tour, snowboarder required hospitalisation
- student injury on the dance floor at the VCE Formal

**GENERAL BUSINESS**

-no crossing update available

**NEXT MEETING – 16 September 2025**

**Meeting closed at 7:03pm**

<u>Accepted as correct:</u>
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Martina Johnson
College Council President
Date: .....