



**COLLEGE COUNCIL MEETING MINUTES**  
**Tuesday 16 September 2025 at 6:00 pm (Conference room)**

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**COUNCIL MEMBERS:**

Andrew McNeil, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Tehmi Harding, Martina Johnson, Kristy McIlvenna, Victoria O'Brien, Nick Pugliese, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong  
Minutes: Stace Kerr

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Chair – Vittoria O'Brien

**ACKNOWLEDGEMENT OF COUNTRY**

**APOLOGIES:** Kyara Li Yuen Fong, Ryan Li, Martina Johnson, Gill Ross

**ACCEPTANCE OF PREVIOUS MINUTES**

**Motion:** That College Council approve that the previous minutes dated 19 August 2025 as presented are an accurate record of business

**Moved:** Conor Sheehan

**Seconded:** Glenn Bartlett

**Accepted**

**BUSINESS ARISING FROM PREVIOUS MINUTES**

Brand architects will be collaborating with us on a concept plan for future works around the College

**COMMITTEE REPORTS**

**Principal's report** (including International Student Program), tabled and presented by Andrew McNeil

**Student Leadership** – circulated via email and presented by Tehmi Harding

**Uniform** – circulated via email and presented by Allira Howe

**Finance** – circulated via email and presented by Conor Sheehan

**Financial statements, school budget management report, investment report and Business Manager's report:**

circulated, as presented

**Motion:** That College Council approve the financial statements for August, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

**Moved:** James Chan

**Seconded:** Glenn Bartlett

**Accepted**

**Facilities and Sustainability** – no meeting held

**PFA** – circulated via email and presented by Vittoria O'Brien

**ACCEPTANCE OF COMMITTEE REPORTS**

**Motion:** That College Council accepts all the above committee reports as presented

**Moved:** Allira Howe

**Seconded:** Conor Sheehan

**Accepted**

**CORRESPONDENCE**

**In/ Out:**

-thank you letters to participants and VIPS of the musical *Chicago* emailed

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**EXCURSIONS AND ACTIVITIES**

-2026 Year 8 camp – Kinglake Forest Adventure camp, 16 Mar 2026 to 20 Mar 2026

**Motion:** That College Council approves the Year 8 camp to proceed (details as presented)

*Moved:* Vittoria O’Brien

*Seconded:* Glenn Bartlett

**Accepted**

-2026 Space Camp

Elizabeth Murdoch College will be joining with us for the 2026 space camp – they had insufficient interest to run a separate tour. This also assists with keeping costs down for our families

**Motion:** That College Council approve the inclusion of students and staff from Elizabeth Murdoch College to join Koonung SC students and staff on the 2026 space camp. Latitude Tour Group will provision the space camp

*Moved:* Vittoria O’Brien

*Seconded:* James Chan

**Accepted**

-2026 Graduation dinner

**Motion:** That College Council approves the Graduation Dinner for Year 12 students and their families at Cathies Lane Reception Centre on Monday 20 October as presented

*Moved:* Vittoria O’Brien

*Seconded:* James Chan

**Accepted**

**CHILD SAFETY**

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung

**OHS**

-OHS assurance visit occurred on 27 August. We achieved a score of 90.2%. Report received – we are working through outstanding non-compliant items

**GENERAL BUSINESS**

-James Chan requested that a newsfeed be sent to parents regarding Koonung day activities – Peter Hodgkinson will be sending it out tomorrow

-no crossing update to date

**NEXT MEETING – 28 October 2025**

**Meeting closed at 7:13pm**

<u>Accepted as correct:</u>
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Martina Johnson
College Council President
Date: .....