



COLLEGE COUNCIL MEETING MINUTES
Tuesday 28 October 2025 at 6:00 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Tehmi Harding, Martina Johnson, Kristy McIlvenna, Victoria O'Brien, Nick Pugliese, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong
Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: Andrew McNeil, Kyara Li Yuen Fong, Tehmi Harding, David Barnes

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 16 September 2025 as presented are an accurate record of business

Moved: James Chan

Seconded: Conor Sheehan

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES

COMMITTEE REPORTS

Principal's report (including International Student Program), tabled and presented by Mary Eade

Student Leadership – circulated via email and presented by Ryan Li

Uniform – no meeting

Finance – circulated via email and presented by Conor Sheehan

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for September, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

Moved: Vittoria O'Brien

Seconded: Ryan Li

Accepted

Policies

-Cash handling policy, school purchasing card policy and register – no change

-Electronic funds management policy (and EFTPOS user register) – no change

Motion: That College Council approve and endorse the cash handling policy, school purchasing card policy (and register) and the electronic funds management policy (and EFTPOS user register) as presented

Moved: Allira Howe

Seconded: Kristy McIlvenna

Accepted

2026 proposed cash budget

Motion: That College Council approve the 2026 proposed cash budget as presented

Moved: Martina Johnson

Seconded: Glenn Bartlett

Accepted

Facilities and Sustainability – circulated via email and presented by Stace Kerr

-Working bee 16 November

-Proposal for theatre seating. Quotations tabled at the meeting and sample seating on exhibit

PFA – circulated via email and presented by Vittoria O’Brien

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all the above committee reports as presented

Moved: Allira Howe

Seconded: James Chan

Accepted

CORRESPONDENCE

In/ Out: Nil

-EXCURSIONS AND ACTIVITIES – nothing to report

CHILD SAFETY

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung

OHS

- nothing to report

GENERAL BUSINESS

-Request to serve alcohol at school events (staff breakup function 19 December, possible retirement function)

Motion: That College Council approve the serving of alcohol at the abovementioned events given no students will be present at the event

Moved: Vittoria O’Brien

Seconded: Glenn Bartlett

Accepted

NEXT MEETING – 18 November 2025

Suggestion to gather at One Thai Restaurant, Belmore Road after the meeting

December meeting – 9 December

-Check Paul Hamer availability

Meeting closed at 7:00 pm

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| <p><u>Accepted as correct:</u></p> <p>.....</p> <p>Martina Johnson College Council President</p> <p>Date:</p> |
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