



COLLEGE COUNCIL MEETING MINUTES
Tuesday 17 February 2026 at 6:00 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Stace Kerr, Mary Eade, Conor Sheehan, David Barnes, Glenn Bartlett, James Chan, Tehmi Harding, Martina Johnson, Kristy McIlvenna, Victoria O'Brien, Nick Pugliese, Charlotte Chua, Ryan Li, Kyara Li Yuen Fong
Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: Glenn Bartlett, Mary Eade, Tehmi Harding, Ryan Li, Nick Pugliese, Kyara Li Yuen

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 9 December 2025 as presented are an accurate record of business

Moved: James Chan

Seconded: Vittoria O'Brien

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES

COMMITTEE REPORTS

Principal's report (including International Student Program), tabled and presented by Andrew McNeil

-Welcome to new Assistant Principals, Darren Marsh and Luke Day

-Invitation by IED to promote the international student program

Motion: That College Council approve Koonung Secondary College staff travel as part of the IEPD- International Student recruitment tour to China in April 2026

Moved: James Chan

Seconded: David Barnes

Accepted

Motion: That College Council approve Koonung Secondary college staff travel as part of the IEPD- International Student recruitment tour to Hong Kong in September 2026

Moved: Conor Sheehan

Seconded: Vittoria O'Brien

Accepted

Motion: That College Council approve Koonung Secondary college staff travel as part of the IEPD- International Student recruitment tour to Vietnam and Cambodia in October/November 2026

Moved: David Barnes

Seconded: Martina Johnson

Accepted

- Conflict of Interest - Management Plan for Andrew McNeil and Luke Day, as tabled

Student Leadership – presented by Charlotte Chua

Uniform – no meeting held

Finance – circulated via email and presented by Stace Ker and Conor Sheehan

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for December 2025 and January 2026, the school budget management report, investment report and the Business Manager's report, including revisions to budgets as presented

Moved: Kristy McNicoll

Seconded: Vittoria O'Brien

Accepted

Official orders and authority to conduct other business:

Motion: That College Council that staff authorised to sign official orders and conduct business on behalf of Koonung Secondary College are Stace Kerr (Business Manager) and Tracie Edgell (Assistant Business Manager)

Moved: Martina Johnson

Seconded: Vittoria O'Brien

Accepted

2025 financial commitment summary: circulated via email

Motion: That College Council approve that the 2025 financial commitment summary be accepted for ratification, with the proviso that some funds may need to be diverted to pay for part of the proposed Stage 1D building program (see facilities committee discussion)

Moved: Martina Johnson

Seconded: David Barnes

Accepted

2025 Balance day adjustments (BDAs):

Motion: That College Council accept the presented balance day adjustment journals pertaining to revenue received in advance and/or prepaid expenditure

Moved: Vittoria O'Brien

Seconded: Kristy McNicoll

Accepted

Fundraising GST treatment: circulated via email

Motion: That College Council accept that the proposed 2026 fundraising events be treated as indicated on the circulated document for GST purposes

Moved: David Barnes

Seconded: Vittoria O'Brien

Accepted

Facilities and Sustainability – circulated via email and presented by Stace Kerr

Gym entrance/lobby redevelopment:

Motion: That College Council approve the recommendation from the Facilities Committee to proceed with option 2 (as presented), noting that a school contribution of approx. \$700,000 will be needed

Moved: David Barnes

Seconded: Conor Sheehan

Accepted

PFA – circulated via email and presented by Vittoria O'Brien

Thank you to PFA for their continued support, welcoming new Year 7 families and fielding questions via the WhatsApp groups

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all the above committee reports as presented

Moved: Kristy McNicoll

Seconded: Vittoria O'Brien

Accepted

CORRESPONDENCE

In:

Out: Visa assistance request letter for Matsudo students

EXCURSIONS AND ACTIVITIES

-2026 Snow Tour

The snow tour is scheduled for Tuesday 4 August to Friday 7 August 2026 at Alpine Retreat, Mount Buller.

Motion: That College Council approves in principle that the 2026 Snow Tour proceed

Moved: David Barnes

Seconded: Martina Johnson

Accepted

CHILD SAFETY

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung

OHS

-nothing to report

GENERAL BUSINESS

-no communication from Paul Hamer around the next phase

NEXT MEETING – Tuesday 17 March 2026 (new College Council)

Meeting closed at 7:15 pm

Accepted as correct:

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Martina Johnson
College Council President

Date:
