



COLLEGE COUNCIL MEETING MINUTES

Tuesday 21 May 2024 at 6:00 pm (Conference room)

COUNCIL MEMBERS:

Andrew McNeil, Sandra Greenhill, Stace Kerr, Allira Howe, Mary Eade, Conor Sheehan, Andrew Achterbosch, David Barnes, Glenn Bartlett, James Chan, Katherine Harding, Martina Johnson, Victoria O'Brien, Charlotte Chua, Ryan Li, Jai Reddy, Chloe Shi
Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES: Mary Eade

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 19 March 2024 as presented are an accurate record of business

Moved: Conor Sheehan

Seconded: David Barnes

Accepted

BUSINESS ARISING FROM PREVIOUS MINUTES

COMMITTEE REPORTS

Principal's report (including International Student Program), tabled and presented by Andrew McNeil

-Co-option of Community member – Vittoria O'Brien

Motion: That College Council approve the co-option of Victoria O'Brien as a community member representing the PFA

Moved: James Chan

Seconded: David Barnes

Accepted

-International Students Program

Motion: That College Council endorses a request to increase the capped number of international students at the College from 80 to 90 students

Moved: Andrew Achterbosch

Seconded: Katherine Harding

Accepted

Student Leadership – circulated via email and presented by Chloe Shi and Jai Reddy

Finance – circulated via email and presented by Conor Sheehan

Uniform – circulated via email and presented by Allira Howe

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for March and April, the school budget management report, investment report and the Business Manager's report, including revisions to budgets and the revised 2024 cash budget as presented

Moved: Vittoria O'Brien

Seconded: Katherine Harding

Accepted

Asset stocktake:

We are ready to finalise the last asset stocktake – we need to release the items in the provided spreadsheet due to obsolescence and on the recommendation of both the stocktake company (A for Assets) and the relevant staff

Motion: That College Council approve that the assets (as per list provided) be released from the asset register

Moved: Katherine Harding

Seconded: Glenn Bartlett

Accepted

Authorised signatories:

Principal Andrew McNeil

Assistant Principal Sandra Greenhill (also authority to sign on behalf of Principal)

Assistant Principal Mary Eade (also authority to sign on behalf of Principal)

Assistant Principal Conor Sheehan (also authority to sign on behalf of Principal)

College Council President Martina Johnson

Motion: That College Council approve that the above individuals are authorised signatories to all College bank accounts

Moved: Andrew Achterbosch

Seconded: Vittoria O'Brien

Accepted

Canteen service provision (Finance Committee motion approved by College Council executive members):

The expression of interest process was finalised and the preferred provider recommended to the College Council executive members with the following motion:

Motion: That Koonung Secondary College Council enter into a 3 year canteen licence agreement with *My School Catering* for the provision of canteen services at Koonung Secondary College

Moved: Katherine Harding

Seconded: David Barnes

Accepted

Facilities and Sustainability – circulated via email and presented by Stace Kerr

PFA – circulated via email and presented by Vittoria O'Brien

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all of the above committee reports

Moved: Katherine Harding

Seconded: David Barnes

Accepted

CORRESPONDENCE**In:**

-NEVR Regional Director re Enrolment Management Plan for 2025

-230132 Form 35 School Contributions (for funding asphalt car park)

Out:

-Ramp rectification works

-Vic Roads re student safety

-Foreign Arrangements Checklist and Memorandum of Understanding between KSC & Dalian Lvshun Senior High School

-2024 Service Awards for Retiring School Councillors

EXCURSIONS AND ACTIVITIES – presented by Conor Sheehan

-VCE School Formal

Motion: That College Council approves the VCE Formal to be held on Thursday 27 June (as presented)

Moved: Martina Johnson

Seconded: James Chan

Accepted

-2024 Ski Camp

Motion: That College Council gives final approval for the 2024 Ski Camp to be held from

Tuesday 6 – Friday 9 August 2024 (as presented)

Moved: Ryan Li

Seconded: Sandra Greenhill

Accepted

-2024 Central Australia Tour

Motion: That College Council gives final approval for the 2024 Central Australia Tour to be held from

Monday 5 – Friday 9 August 2024 (as presented)

Moved: Vittoria O'Brien

Seconded: Glenn Bartlett

Accepted

-School Musical VIP night

Motion: That College Council approves the serving of alcohol at the College Musical VIP night (as presented) no students will be present

Moved: Vittoria O'Brien

Seconded: Martina Johnson

Accepted

-2025 Student Leadership (Alpine School)

Motion: That College Council endorse Koonung's involvement in the 2025 Alpine School for Student Leadership (as presented)

Moved: Sandra Greenhill

Seconded: James Chan

Accepted

-2025 Year 8 Camp

Motion: That College Council gives in-principle approval to the introduction of a Year 8 Camp in 2025

Moved: Vittoria O'Brien

Seconded: David Barnes

Accepted

-Professional Practice Day date change from 14 August to 28 August

Motion: That College Council give approval to move the Common Professional Practice Day (student free) from Wednesday 14 August to Wednesday 28 August (to facilitate Semester 2 PST Conferences on the Tuesday 13 August) as presented

Moved: Ryan Li

Seconded: Vittoria O'Brien

Accepted

CHILD SAFETY & OHS –

-We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung.

-Conor Sheehan conducted Child Safety training for College Councillors

GENERAL BUSINESS –

-Asphalting of car park

Motion: That College Council approves the use of up to \$330,000 of school funds to asphalt the car park near the new building

Moved: Vittoria O'Brien

Seconded: Ryan Li

Accepted

-Voluntary artists

Helen Briffa will be approaching artists to volunteer to share their expertise with our art students (child safe processes and policies will be followed)

-National Student Wellbeing Funding – School Wellbeing Officer

Motion: That College Council approve the engagement of service agency to provide a Student Wellbeing Officer, funded by the National Student Wellbeing Program (4 year program)

Moved: Vittoria O'Brien

Seconded: James Chan

Accepted

NEXT MEETING – Tuesday 18 June 2024

Meeting closed at 7:55 pm

Accepted as correct:

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Martina Johnson
College Council President

Date: