



KOONUNG

Secondary College

COLLEGE COUNCIL MEETING MINUTES Tuesday 21 February 2023 at 6:30 pm

COUNCIL MEMBERS:

Andrew McNeil, Sandra Greenhill, Stace Kerr, Mary Eade, Conor Sheehan, Geoff Spicer, Glenn Bartlett, James Chan, Katherine Harding, Gary Howell, Frank Tlozek, Lou Will, Isabella Cidoni, Rory Spicer, Chloe Pedler, Dheklan Pitliadda
Minutes: Gill Ross

ACKNOWLEDGEMENT OF COUNTRY Gary Howell

APOLOGIES: Frank Tlozek, Chloe Pedler, Dheklan Pitliadda, Stace Kerr, Lou Will

ACCEPTANCE OF PREVIOUS MINUTES

Motion: That College Council approve that the previous minutes dated 13 December 2022 as presented are an accurate record of business

Moved: Sandra Greenhill **Seconded:** James Chan **Accepted**

COMMITTEE REPORTS

Principal's report (including International Student Program), circulated via email and presented by Andrew McNeil

Student Leadership -

Uniform – no report

Finance – circulated via email and presented by Lou Will

Financial statements, school budget management report, investment report and Business Manager's report: circulated, as presented

Motion: That College Council approve the financial statements for December 2022 and January 2023 the school budget management report, investment report and the Business Manager's report, including revisions to budgets, as presented

Moved: Geoff Spicer **Seconded:** Katherine Harding **Accepted**

Official orders and authority to conduct other business:

Motion: That College Council approve that staff authorised to sign official orders and conduct business on behalf of Koonung Secondary College are Stace Kerr (Business Manager) and Tracie Edgell (Assistant Business Manager)

Moved: Sandra Greenhill **Seconded:** Rory Spicer **Accepted**

2022 financial commitment summary: tabled

Motion: That College Council ratify the 2022 financial commitment summary as presented

Moved: Mary Eade **Seconded:** Glen Bartlett **Accepted**

Additional corporate card:

Woolworths will no longer directly invoice schools, consequently, the food technology assistant, Sarah Lane, needs a corporate card to process online orders and pick up specialty ingredients and last minute supplies (\$5,000 limit).

Motion: That College Council approve that Sarah Lane be issued with a corporate card with a maximum expenditure of \$5,000

Moved: Mary Eade

Seconded: Sandra Greenhill

Accepted

Facilities and Sustainability – circulated via email

PFA – update provided by Geoff Spicer

ACCEPTANCE OF COMMITTEE REPORTS

Motion: That College Council accepts all of the above committee reports

Moved: Isabella Cidoni

Seconded: Geoff Spicer

Accepted

CORRESPONDENCE – card from Marianne Lee

EXCURSIONS AND ACTIVITIES – presented by Sandra Greenhill

-2023 Year 7 camp

The camp is scheduled for 15-17 March 2023 at Alexandra Adventure Resort. Camp approval forms and relevant risk management assessment documentation tabled

Motion: That College Council give final approval for the 2023 Year 7 Camp

Moved: Geoff Spicer

Seconded: Conor Sheehan

Accepted

-2023 Ski Camp

The camp is scheduled for 1-4 August 2023 at Alpine Retreat, Mount Buller. Camp approval forms and relevant risk management assessment documentation tabled

Motion: That College Council approve the 2023 Ski Camp

Moved: Katherine Harding

Seconded: Geoff Spicer

Accepted

-DET Student Leadership Alpine School

Koonung's involvement in DET's Student Leadership Alpine School (Term 2, 2023) was endorsed at our August 2022 College Council meeting. Further information relating to this program was tabled at the meeting.

CHILD SAFETY & OHS

We continue to be mindful and proactive of the safety and the wellbeing of our students and staff at Koonung.

Sandra Greenhill is the College's Child Safety representative. Staff have attended a presentation on Child Safety. Child Safety training will be provided for College Councillors in the meeting following the Annual Reporting meeting.

NEXT MEETING – Annual Reporting meeting 21 March 2023

Meeting closed at 8pm

Accepted as correct:

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Gary Howell
College Council President

Date: